THE PUBLIC SCHOOLS OF ESSEX FELLS, NJ BOARD OF EDUCATION MEETING

WEDNESDAY, DECEMBER 6, 2017 WORKSHOP MEETING – 7:30 P.M. – MEDIA CENTER

In compliance with chapter 231 of the Laws of 1975, a notice for this meeting was posted at the respective offices of the Essex Fells School on November 7, 2017. Agendas were subsequently mailed to the Clerk of the Borough of Essex Fells, the Progress and the Star Ledger, and posted on the district's web-site.

I. <u>Call to Order – 7:30 P.M.</u>

II. Roll Call

Mrs. Carol D'Alessandro, President Mrs. Shani Drogin, Vice-President

Mrs. Kris Huegel Dr. Steven LoCascio Mrs. Debra Tedesco

III. Flag Salute

IV. Public Comment

V. PARCC / NJASK Recognition

VI. Buildings & Grounds

• Gym Divider

VII. Curriculum & Instruction

- Social Studies Consortium Revision K-6
- edTPA
- Caldwell University Student Teacher

VIII. Finance

- 2018-19 Budget Calendar
- 2016-17 Audit
- 2018-19 ASSA Submission (Application for School State Aid)

IX. Policy

Discussion:

• P 5111 Eligibility of Resident/Nonresident Students

X. <u>Personnel (Public Items only)</u>

• 2018-2019 Staffing

XI. Old Business / Board Discussion

- Rolling Pick-up Follow-up
- Residency Check Status
- 2018-2019 School Calendar Revisions
- EFPD Monthly Meeting

XII. New Business / Board Discussion

- January Re-organization Meeting
- BOE Member Training
- Recess Injury

XIII. Superintendent's Resolutions

RESOLVED that the Board of Education approves Superintendent Resolutions #01-04.

1. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the payment of the following travel related expenses in accordance with the travel policy 6471 for Professional Development:

Staff Member(s): Jeanine Whitman

Event: Observation Location: Reed Academy

Date: 11/22/17 Cost: \$9.86=mileage

Staff Member(s): Dorotea Banek

Event: Essex County Curriculum and Instruction Roundtable

Location: Salugo Bistro, Verona, NJ

Date: 11/29/17

Cost: \$0

Staff Member(s): Ashley Messer Event: Brain Health Workshop

Location: Fairfield, NJ

Date: 1/19/18 Cost: \$84.00

Staff Member(s): Lauren Geleailen Event: Primary Phonics Workshop

Location: TCNJ Date: 1/23 & 24/18

Cost: \$695.40 (\$658.00=Workshop + \$37.40=Mileage)

Staff Member(s): Laura Quinn

Event: Increase Your Students' Learning Workshop

Location: West Orange, NJ

Date: 1/30/18 Cost: \$259.00

Staff Member(s): Michelle Liebler

Event: Significantly Strengthen Your STEM Instruction Using Project Based

Learning Workshop

Location: Newark, NJ

Date: 2/2/18 Cost: \$249.00

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education accepts and approves, as recommended by the Superintendent, the second reading and adoption of the following policies:

P & R 5200 Attendance

P & R 5410 Promotion and Retention

Moved by: Seconded by:

Ayes: Nays:

- **3. RESOLVED** that the Board of Education accepts and approves, as recommended by the Superintendent, the following Use of Facilities requests for the 2017-2018 school year:
 - Cub Scouts Lion Den Meeting Media Center, 6:00-7:00pm Tuesday, 12/12/17

EFFEE Winter Enrichment Programs 2018

IncrediFlix NJ

Media Center, 3:30-4:30pm

Tuesdays: 1/16 - 3/13

• European Handball with Mr. V Gym, 3:30-4:30pm

Tuesdays: 1/16 - 3/13

 Winter Crafts with Ms. Craveiro Room 103, 3:30-4:30pm
 Tuesdays: 1/16 – 3/13

 Ceramics with Mrs. McNish Art Room; 7:30-8:30am
 Tuesdays: 1/16 – 3/13

Coding for Kids – Grades 3-6
 Technology Room #101; 7:30-8:30am

 Wednesdays: 1/17 – 3/7

Coding for Kids – Grades K-2 Technology Room #101; 3:30-4:30pm

Wednesdays: 1/17 - 3/7

 Mad Science / Science Mysteries Science Room; 3:30-4:30pm
 Wednesdays: 1/17 – 3/7

Moved by: Seconded by:

Ayes: Nays:

4. BE IT RESOLVED that the Essex Fells Board of Education approves a Side Bar Agreement with the Essex Fells Teachers' Association which will enable the Board to move Catherine McNish to the BA+30 column on the salary guide;

BE IT FURTHER RESOLVED that the Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Side Bar Agreement, and any other documents necessary to effectuate same.

Moved by: Seconded by:

Ayes: Nays:

XIV. <u>Business Resolutions</u>

RESOLVED that the Board of Education approves Business Resolutions #01-04.

1. RESOLVED that the Board of Education accepts the minutes of the following meetings:

Regular Meeting Minutes 10/18/17

Moved by: Seconded by:

Ayes: Nays:

2. RESOLVED that the Board of Education approves the bills and claims for December in the total amount of \$148,717.58, as certified by the Business Administrator/ Board Secretary; and

BE IT FURTHER RESOLVED, that the Board of Education approves the payroll for November as certified by the Business Administrator and approved by the Superintendent and Board President in the total amount of \$316,660.61 including \$295,732.76 for the gross payroll, \$4,471.69 for the Board's share of FICA/Medicare and \$16,456.16 for the State's share of FICA/Medicare.

Moved by: Seconded by:

Ayes: Nays:

3. WHEREAS, the Board of Education has received the Reports of the Board Secretary (Secretary) and the Custodian of School Monies (Treasurer) for the month of September & October;

WHEREAS, in compliance with N.J.A.C.6A:23-2.11(c)3, the Secretary has certified that as of the date of the reports, no budgetary line item account, in accordance with the minimum chart of accounts as established by the New Jersey Department of Education, has obligations and payments which in total exceed the amount appropriated by the Board of Education;

NOW, THEREFORE, BE IT RESOLVED, that in compliance with N.J.A.C.6A:23-2.11(c)4, the Board of Education certifies that, after review of the Secretary's monthly financial report, and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the year; and

BE IT FURTHER RESOLVED, that pursuant to P.L. 2004 C73, the Board certifies that after review of the Secretary's monthly financial report and certification, that there are no budgetary transfers that cumulatively exceed 10% that would require the approval of the Commissioner of Education; and

ILI (DI		December 0, 2017
	BE IT FURTHER RESOLVED shall become a part of the official), that the financial reports for the months be accepted and minutes of this meeting.
	Moved by:	Seconded by:
	Ayes:	Nays:
4.		ucation approves the transfer of funds for the y the Business Administrator and authorized by
	Moved by:	Seconded by:
	Ayes:	Nays:
XV.	Public Comment	
XVI.	Resolution to Enter Executive Session BE IT RESOLVED that the Board shall enter into executive session immediately following this meeting to discuss personnel, legal matters, HIB, and negotiations. The items discussed in executive session will be disclosed to the public when the need to maintain their confidentiality no longer exists.	
	Moved by:	Seconded by:
	Ayes:	Nays:
XVII.	Adjournment RESOLVED that this workshop r P.M.	neeting of the Board of Education be adjourned at

Seconded by:

Nays:

Moved by:

Ayes: